



GRANT PROGRAM TERMS & CONDITIONS

Leonard Community Development Corporation

Purpose

The Community Development Grant programs foster collaboration between local businesses, local government, and the LCDC. These programs provide matching funds to encourage investments that will enhance community well-being, drive economic growth, and create vibrant spaces.

This grant program will be offered to existing and / or new builds with existing and / or new businesses.

Facade Grants

As part of the Historic Downtown renovation and development effort, the Leonard Community Development Corporation is offering matching grants to Downtown building owners through the Façade Grant Program. Façade grant funds can be used on an exterior portion of the building that is visible to the public. Funds may not be used for interior renovations or roof repair. Specific suggestions for improvements are listed (but not limited to) these below:

1. Façade facelift: Painting / trim work, including Victorian touches, such as gingerbread, and stained – glass windows
2. Front canopies
3. Appropriate benches for public/customer use
4. Appropriate signage

Grease Trap / Grease Interceptor Grants

Additionally, the LCDC has allocated funds to assist businesses throughout the City that are required to have grease traps or grease interceptors. This program is offered to encourage

the use or repair of underperforming or inoperable devices or the installation of a new device to protect the public sewer system.

1. Grease Trap – New installation, repair, or replacement

Application Deadlines

Applications will be accepted until all allocated funds are distributed. The grant recipients will be notified by a member of the LCDC Review Committee upon approval and in a timely manner. Work must begin within 90 days of the acceptance of grant and should be complete or significantly under progress within one year of the issuance of said grant.

Application Requirements

The grant application must include a recent price quote from either an architect or licensed contractor. This quote shall be utilized only for the purpose of determining the amount of grant needed for the project and any costs incurred in obtaining the quote shall be the sole responsibility of the applicant, not the Leonard Community Development Corporation.

Grant Limits

Total grant request may not exceed \$10,000.00 (Façade) or \$7,500.00 (Grease Trap) with matching funds at a ratio of 50% of funds expended by applicant. Applicant can elect to provide more than 50% if a higher dollar amount improvement is desired. The allocated funds will be distributed on a first come, first serve basis.

Payment of grant funds shall be a reimbursement after the work is satisfactorily completed to the terms of the application, grant authorization and inspection/approval of City Official, and copies of all invoices must be submitted to receive reimbursement.

Façade Grants

A review committee from the LCDC and the City Staff shall review Grant applications and recommendations will be presented to the Leonard Community Development Corporation for approval. In keeping with the Leonard Community Development Corporation's desire for Historic Downtown renovation improvements, traditional, Victorian and Old Town design styles are encouraged. The LCDC will require adherence to agreed upon design standards. The Leonard Community Development Corporation reserves the right to sole discretion in awarding the matching grants.

Any improvements completed under the Façade Grant Program shall become permanent fixtures of the building. They may not be removed by the business owner in the event of the closing or sale of the business or the sale of the building without the express written consent of the Leonard Community Development Corporation. This provision shall not apply if a

future change is made to the building for the purpose of further renovation that will enhance the redevelopment of the downtown area.

Grease Trap Grants (GTG)

The LCDC will provide matching funds for the installation of new and or the repair of existing grease traps that do not comply with City Building Codes. Applicants for a GTG must apply and receive approval from LCDC prior to beginning work. If grant funds are available and the installation/repair assistance requested is verified as meeting program guidelines, a preliminary approval will be given. Grants will be awarded on a 50/50 match basis and provided once properly permitted installation has been completed by a licensed plumber and verified by City Inspection.

This grant program is for businesses currently operating as of 10/01/2024, located within the City of Leonard.