



FACADE GRANT PROGRAM TERMS & CONDITIONS

Leonard Community Development Corporation

Eligibility requirements

As part of the Historic Downtown renovation and development effort, the Leonard Community Development Corporation is offering matching grants to Downtown business and building owners through the Facade Grant Program. Façade grant renovation can be used on an exterior portion of the building that is visible to the public. Facade grant money may not be used for interior renovations or roof repair. Specific suggestion for improvements are listed (but not limited to) these below:

1. Facade facelift: Painting/trim work, including Victorian touches, such as gingerbread, & stained glass windows.
2. Front Canopies.
3. Appropriate benches for public/customer use.
4. Appropriate signage

Application Deadlines

Applications will be accepted starting June 1, 2017 until all allocated funds are distributed. An initial period of three weeks for submission of applications will be granted before formal review of applications. This period will commence after one month of prior notification via newspaper, newsletter, and mailed out cards to all business and building owners. The grant recipients will be notified by a member of the LCDC Review Committee upon approval. All applicants will be notified of the decision of the LCDC Review Committee in a timely manner. Work must begin within 90 days of the acceptance of grant and should be complete or significantly under progress within one year of the issuance of said grant.

Application Requirements

The grant application must include a recent price quote from either an architect or licensed contractor. This quote shall be utilized only for the purpose of determining the amount of grant needed for the project and any costs incurred in obtaining the quote shall be the sole responsibility of the applicant, not the Leonard Community Development Corporation.

Guidelines

A review committee from the LCDC and City Staff shall review Grant applications and recommendations will be presented to the Leonard Community Development Corporation for approval. In keeping with the Leonard Community Development Corporation's desire for Historic Downtown renovation improvements, traditional, Victorian and Old Town design styles are encouraged. The LCDC will require adherence to agreed upon design standards. The Leonard Community Development Corporation has reserved the right to sole discretion in awarding the matching grants.

Total Grant request may not exceed \$5,000.00 with matching funds at a ratio of 50% of funds expended by applicant. Applicant can elect to provide more than 50% if a higher dollar amount improvement is desired. The matching funds will be limited to a maximum of the established ratio per business or building. The allocated funds will be distributed on a first come, first serve basis after an initial three week period for submissions.

Payment of grant funds shall be a reimbursement after work is satisfactorily completed to the terms of the application and grant authorization. Copies of all invoices must be submitted to receive reimbursement.

Any improvements completed under the Façade Grant program shall become permanent fixtures of the building. They may not be removed by the business owner in the event of the closing or sale of the business or the sale of the building without the express written consent of the Leonard Community Development Corporation. This provision shall not apply if a future change is made to the building for the purpose of further renovation that will enhance the redevelopment of the downtown area.