

CITY COUNCIL REGULAR MEETING MINUTES

August 19, 2025

BE IT REMEMBERED THAT the City Council of the City of Leonard, Fannin County, Texas, held a Regular Meeting in the Council Chambers of City Hall at 111 W Collin Street, Leonard, Texas, on July 15, 2025, at 6:45 P.M.

The meeting was broadcast live on the city's Facebook page. A video recording of the meeting is available to members of the public at <https://www.facebook.com/CityofLeonard>.

Members Present: Mayor Michael Pye, Mayor Pro Tem Al Stephens, Councilmembers Billy Wayne Martin, Darrell Grintz, Charles Wrenn, and Bobby Hanson.

Staff present: City Administrator George Evanko, City Secretary Melissa Verde, Court Clerk Kim Davis, Public Works Director Woody Patrick, Police Chief Meserole, Brandon Glass.

Registered Guests: Marco Calderon, Jose Antonio Calderon, Saul Calderon, Debra Wilcox, and Douglas Morfeld.

1. Call Meeting to Order, Verification of Quorum
 - I. Mayor Pye called the meeting to order at 6:30 PM after confirming a quorum was present.
2. Invocation, Pledges of Allegiance to the United States and Texas Flags
 - I. Councilmember Charles Wrenn led the invocation, and the group recited pledges of allegiance to the US and Texas flags.
3. Open Forum – No Speakers
4. Recognition and presentation of staff awards
 - I. The City Administrator, George Evanko, and Mayor Pye recognized Public Works employee Brandon Glass for his 5 years of service to the City.
5. Presentation, discussion, and possible action on department reports:
 - a. Police Chief presented the police department report.
 - b. Public Works Director Woody Patrick presented the public works report.
 - c. The City Administrator presented the administrative report.
 - d. The City Secretary presented the financial report.
6. Consent Agenda

a. Approve previous meeting minutes- July 15, 2025, Board of Adjustments Meeting
b. Approve previous meeting minutes- July 15, 2025, Regular Council Meeting
c. Approve previous meeting minutes- June 17, 2025, Board of Adjustments Meeting
d. Approve Ground Storage Tank Project- Ratliff Change Order #1 for (3,438.00)
e. Approve Ground Storage Tank Project- Ratliff Pay Application #5 for \$218,504.99 for work completed July 2025, to be paid from the Well 2 Project Fund.

- f. Approve Pump Station #2 Project- Haynie Leadership Group for \$276,909.36 for work completed July 2025, to be paid from the Well 2 Project Fund.
- g. Approve Ordinance No. 250819-01 updating the City of Leonard fee schedule "Appendix A"

ORDINANCE NO. 250819-01

AN ORDINANCE OF THE CITY OF LEONARD, TEXAS, AMENDING APPENDIX A, "FEE SCHEDULE," OF THE CITY OF LEONARD CODE OF ORDINANCES BY REPEALING AND REPLACING ARTICLE A6.000, "UTILITY RATES AND CHARGES," TO REVISE RATES AND CHARGES FOR UTILITY SERVICES TO THE CITIZENS OF LEONARD; PROVIDING FOR INCORPORATION OF PREMISES; PROVIDING FOR AMENDMENTS TO THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR SAVINGS AND REPEALER CLAUSE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC; AND PROVIDING AN EFFECTIVE DATE.

- h. Approve Resolution No. 250819-02 revising the Leonard Policies & Procedures manual for State and Federal Grant-Funded Projects.

RESOLUTION 250819-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEONARD, TEXAS, APPROVING THE REVISED CITY OF LEONARD POLICIES AND PROCEDURES FOR STATE AND FEDERAL GRANT-FUNDED PROJECTS, WHICH IS ATTACHED AS EXHIBIT A; PROVIDING FOR A REPEALING CLAUSE AND ESTABLISHING AN EFFECTIVE DATE.

- i. Approve Resolution No. 250819-05 extending the interim municipal judge professional services agreement with Mark Ledbetter for a renewal term of ninety (90) days.

RESOLUTION NO. 250819-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEONARD, FANNIN COUNTY, TEXAS, APPROVING A PROFESSIONAL SERVICES AGREEMENT, ATTACHED HERETO AS EXHIBIT "A", ENTERED INTO WITH MARK LEDBETTER, A PRIVATE CONTRACTOR, FOR THE PURPOSE OF PERFORMING ALTERNATE OR TEMPORARY MUNICIPAL JUDGE SERVICES; PROVIDING FOR AN OPEN MEETING AND EFFECTIVE DATE.

- I. A motion was made by Councilmember Hanson to approve consent agenda items A-F, H&I, move agenda item G to September for comparison, seconded by Councilmember Martin. The motion passed unanimously.
7. Presentation, discussion, and possible action on Event Permit Application #2025-233 for LSA Football to use the City Park (Locust St.) through November 8, 2025, for practices. (Charlie Sadler, LSA)
- I. The City Administrator presented the request for the permit. A motion was made by Councilmember Martin to approve application #2025-233 for LSA Football, seconded by Councilmember Wrenn. The motion passed unanimously.
8. Presentation, discussion and possible action on Event Permit Application #2025-248 for the Leonard Chamber of Commerce to use the City Square and Library on Saturday, November 1st, 2025, from 10:30AM-5:30PM, for Halloween on the Square. (Debra Wilcox, Leonard Chamber of Commerce)
- I. Debra Wilcox spoke about the request and the plan for the event. A motion was made by Councilmember Hanson to approve permit application #2025-248, seconded by Councilmember Martin. The motion passed unanimously.

9. Presentation, discussion, and possible action on Board and Commission activity reports/requests:
 - a. Doug Morfeld spoke about a budget problem and proposed a solution. A motion was made by Mayor Pro Tem Stephens to move \$10,000 from lighting line item to Park Management line item, seconded by councilmember Martin. The motion passed unanimously.
 - b. Parks & Recreation Board (*Minutes*) City Administrator gave presentation.
 - c. Parking Ordinance Committee Meeting (*Minutes*) City Administrator gave presentation.
 - d. Planning & Zoning Commission (*Minutes*) City Administrator gave presentation.
10. Presentation, discussion and possible action regarding platting application #PZ2025-013 for a preliminary plat of Property ID 111082, , Legal Description A0945 W RICE, ACRES 20, also known as 360 CR 5075.
 - I. City Administrator George Evanko gave the presentation along with Planning and Zoning recommendation to approve the request. A motion was made by Mayor Pro Tem Stephens to approve the application #PZ2025-013, seconded by Councilmember Hanson. The motion passed unanimously.
11. Discuss and consider the adoption of Resolution 250819-03.

RESOLUTION NO. 250819-03

A RESOLUTION OF THE CITY OF LEONARD, FANNIN COUNTY, TEXAS, APPROVING THE DESIGNATION OF THE CITY ADMINISTRATOR AS THE MAYORS DESIGNEE TO ANNUALLY PREPARE A BUDGET TO COVER ALL PROPOSED EXPENDITURES FOR THE SUCCEEDING YEAR FOR THE CITY OF LEONARD, TEXAS AND AUTHORIZING THE CITY ADMINISTRATOR TO REQUIRE ANY OFFICER, DEPARTMENT HEAD, OR OTHER UNIT OF THE CITY TO FURNISH INFORMATION NECESSARY TO PROPERLY PREPARE THE PROPOSED BUDGET; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

- I. The City Administrator , George Evanko, spoke on the reasoning behind the resolution. A motion was made by Mayor Pro Tem Stephens to approve Resolution 250819-03, seconded by Councilmember Martin. The motion passed unanimously.

12. Discuss and consider the adoption of Ordinance 250819-04

ORDINANCE NO. 250819-04

AN ORDINANCE OF THE CITY OF LEONARD, TEXAS AMENDING CHAPTER 10 “SUBDIVISION REGULATION”, EXHIBIT 10A “SUBDIVISION ORDINANCE”, SECTION 1 “GENERAL PROVISIONS”, SUBSECTION 1.10 “INCORPORATION OF DESIGN MANUALS” OF THE CITY OF LEONARD, TEXAS, CODE OF ORDINANCES TO PROVIDE FOR AN APPROVED MATERIALS LIST; PROVIDING FOR INCORPORATION OF PREMISES; PROVIDING FOR AMENDMENT; PROVIDING FOR SEVERABILITY; PROVIDING A SAVINGS AND REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

- I. The City Administrator, George Evanko, spoke on the reason behind the ordinance. Council member Hanson made a remark to make sure parts were stamped LF (lead free). A motion was made by Councilmember Hanson to approve the Ordinance 250819-04, seconded by Councilmember Grintz. The motion passed unanimously.

13. Announcements

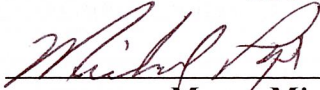
- I. Councilmember Martin announced that the Fire Department has applied with the Texas Forest Service for a new fire truck. The application will not be approved until October for the Fire Department to decide on a new truck, it's a 10% match grant and the '96 truck will be retired.

14. Adjournment

- I. A motion was made by Councilmember Grintz to adjourn the meeting, seconded by Councilmember Martin. The motion passed unanimously, and the meeting adjourned at 7:30 PM.
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CITY OF LEONARD, TEXAS

APPROVED:


Mayor Michael Pye

ATTEST:


Melissa Verde, City Secretary

