



## **NOTICE AND AGENDA OF REGULAR CITY COUNCIL MEETING**

**CITY OF LEONARD, TEXAS**

**AUGUST 19, 2025**

**6:30 PM**

**CITY HALL**

**111 W. COLLIN ST.**

**LEONARD, TEXAS 75452**

**NOTICE IS HEREBY GIVEN** in accordance with Texas Government Code, Chapter 551, that the city council of the city of Leonard, Texas, will hold a regular meeting at the above-named date, time, and location.

### **AGENDA**

1. Call Meeting to Order, Verification of Quorum
2. Invocation, Pledges of Allegiance to the United States and Texas Flags
3. Open Forum – *This portion of the agenda is the public's opportunity to address the Council about any item except public hearings. Comments related to public hearings will be heard when the specific hearing begins. Public comments are limited to three (3) minutes per speaker unless otherwise required by law. Per the Texas Open Meetings Act, the Council cannot act on or discuss any item not listed on the agenda. Texas Government Code Sec. 551.007 (Texas Open Meetings Act 2020).*
4. Recognition and presentation of staff awards
5. Presentation, discussion, and possible action on department reports/ requests.
  - a. Police Department
  - b. Public Works
  - c. Administrative
  - d. Financial Report
6. Consent Agenda

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| a. Approve previous meeting minutes- July 15, 2025, Board of Adjustments Meeting   |
| b. Approve previous meeting minutes- July 15, 2025, Regular Council Meeting  |
| c. Approve previous meeting minutes- June 17, 2025, Board of Adjustments Meeting   |
| d. Approve Ground Storage Tank Project- Ratliff Change Order #1 for (3,438.00)   |
| e. Approve Ground Storage Tank Project- Ratliff Pay Application #5 for \$218,504.99 for work completed July 2025, to be paid from the Well 2 Project Fund. |
| f. Approve Pump Station #2 Project- Haynie Leadership Group for \$276,909.36 for work completed July 2025, to be paid from the Well 2 Project Fund.        |
| g. Approve Ordinance No. 250819-01 updating the City of Leonard fee schedule "Appendix A"  |

**ORDINANCE NO. 250819-01**

**AN ORDINANCE OF THE CITY OF LEONARD, TEXAS, AMENDING APPENDIX A, "FEE SCHEDULE," OF THE CITY OF LEONARD CODE OF ORDINANCES BY REPEALING AND REPLACING ARTICLE A6.000, "UTILITY RATES AND CHARGES," TO REVISE RATES AND CHARGES FOR UTILITY SERVICES TO THE CITIZENS OF LEONARD; PROVIDING FOR INCORPORATION OF PREMISES; PROVIDING FOR AMENDMENTS TO THE CODE OF ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR SAVINGS AND REPEALER CLAUSE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC; AND PROVIDING AN EFFECTIVE DATE.**

- h.** Approve Resolution No. 250819-02 revising the Leonard Policies & Procedures manual for State and Federal Grant-Funded Projects.

**RESOLUTION 250819-02**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEONARD, TEXAS, APPROVING THE REVISED CITY OF LEONARD POLICIES AND PROCEDURES FOR STATE AND FEDERAL GRANT-FUNDED PROJECTS, WHICH IS ATTACHED AS EXHIBIT A; PROVIDING FOR A REPEALING CLAUSE AND ESTABLISHING AN EFFECTIVE DATE.**

- i.** Approve Resolution No. 250819-05 extending the interim municipal judge professional services agreement with Mark Ledbetter for a renewal term of ninety (90) days.

**RESOLUTION NO. 250819-05**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEONARD, FANNIN COUNTY, TEXAS, APPROVING A PROFESSIONAL SERVICES AGREEMENT, ATTACHED HERETO AS EXHIBIT "A", ENTERED INTO WITH MARK LEDBETTER, A PRIVATE CONTRACTOR, FOR THE PURPOSE OF PERFORMING ALTERNATE OR TEMPORARY MUNICIPAL JUDGE SERVICES; PROVIDING FOR AN OPEN MEETING AND EFFECTIVE DATE.**

7. Presentation, discussion, and possible action on Event Permit Application #2025-233 for LSA Football to use the City Park (Locust St.) through November 8, 2025, for practices. (Charlie Sadler, LSA)
8. Presentation, discussion, and possible action on Event Permit Application #2025-248 for the Leonard Chamber of Commerce to use the City Square and Library on Saturday, November 1<sup>st</sup>, 2025, from 10:30AM-5:30PM, for Halloween on the Square. (Debra Wilcox, Leonard Chamber of Commerce)
9. Presentation, discussion, and possible action on Board and Commission activity reports/requests:
- a. Leonard Community Development Corporation (*Minutes & Presentation, Doug Morfeld, President*)
  - b. Parks & Recreation Board (*Minutes*)
  - c. Parking Ordinance Committee Meeting (*Minutes*)
  - d. Planning & Zoning Commission (*Minutes*)
10. Presentation, discussion, and possible action regarding platting application #PZ2025-013

for a preliminary plat of Property ID 111082, Legal Description A0945 W RICE, ACRES 20, also known as 360 CR 5075.

11. Discuss and consider the approval of Resolution 250819-03.

**RESOLUTION NO. 250819-03**

**A RESOLUTION OF THE CITY OF LEONARD, FANNIN COUNTY, TEXAS, APPROVING THE DESIGNATION OF THE CITY ADMINISTRATOR AS THE MAYORS DESIGNEE TO ANNUALLY PREPARE A BUDGET TO COVER ALL PROPOSED EXPENDITURES FOR THE SUCCEEDING YEAR FOR THE CITY OF LEONARD, TEXAS AND AUTHORIZING THE CITY ADMINISTRATOR TO REQUIRE ANY OFFICER, DEPARTMENT HEAD, OR OTHER UNIT OF THE CITY TO FURNISH INFORMATION NECESSARY TO PROPERLY PREPARE THE PROPOSED BUDGET; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

12. Discuss and consider the adoption of Ordinance 250819-04.

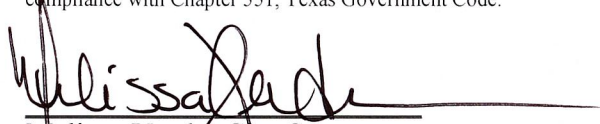
**ORDINANCE NO. 250819-04**

**AN ORDINANCE OF THE CITY OF LEONARD, TEXAS AMENDING CHAPTER 10 "SUBDIVISION REGULATION", EXHIBIT 10A "SUBDIVISION ORDINANCE", SECTION 1 "GENERAL PROVISIONS", SUBSECTION 1.10 "INCORPORATION OF DESIGN MANUALS" OF THE CITY OF LEONARD, TEXAS, CODE OF ORDINANCES TO PROVIDE FOR AN APPROVED MATERIALS LIST; PROVIDING FOR INCORPORATION OF PREMISES; PROVIDING FOR AMENDMENT; PROVIDING FOR SEVERABILITY; PROVIDING A SAVINGS AND REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

13. Announcements

14. Adjournment

This meeting is accessible to people with disabilities. Persons who may require auxiliary aid or services and who plan to attend this meeting are requested to call 903.587.3334 at least two working days before this meeting so appropriate arrangements can be made. This is to certify that I, **Melissa Verde, City Secretary**, do hereby certify that a copy of this Agenda was posted on the bulletin board at City Hall, a place convenient and readily accessible to the general public at all times, and to the City's website, [www.cityofleonard.net](http://www.cityofleonard.net) before 6:30 P.M. on August 15, 2025, in compliance with Chapter 551, Texas Government Code.

  
Melissa Verde, City Secretary

\*NOTE: The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including §551.071 (private consultation with the attorney for the City); §551.072 (purchase, exchange, lease or value of real property); §551.074 (personnel or to hear complaints against personnel); §551.076 (deployment, or specific occasions for implementation of security personnel or devices); and §551.087 (economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

