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## **NOTICE AND AGENDA OF REGULAR CITY COUNCIL MEETING**

### **CITY OF LEONARD, TEXAS**

**MAY 14, 2024**

**6:30 PM**

**CITY HALL**

**111 W. COLLIN ST.**

**LEONARD, TEXAS 75452**

**NOTICE IS HEREBY GIVEN** in accordance with Texas Government Code, Chapter 551, that the city council of the city of Leonard, Texas, will hold a regular meeting at the above-named date, time, and location.

### **AGENDA**

1. Call Meeting to Order, Verification of Quorum
2. Invocation, Pledges of Allegiance to the United States and Texas Flags
3. Open Forum – *This portion of the agenda is the public's opportunity to address the Council about any item except public hearings. Comments related to public hearings will be heard when the specific hearing begins. Public comments are limited to three (3) minutes per speaker unless otherwise required by law. Per the Texas Open Meetings Act, the Council cannot act on or discuss any item not listed on the agenda. Texas Government Code Sec. 551.007 (Texas Open Meetings Act 2020).*
4. Discussion and action to approve the previous meeting minutes
  - a. April 9, 2024, Regular Meeting
5. Canvass the City General Election held May 4, 2024
  - a. Canvass the votes and inspect the certificate of official tallies
  - b. Presentation by Mayor and recognition of council member Noel Nixon
  - c. Statement of Officer and swearing in of newly-elected council member
  - d. Installation of new council members. (Members take their seats.)
6. Consider and elect a mayor pro tempore per Local Govt Code 22.037
7. Presentation, discussion, and possible action on department reports:
  - a. Police Department
  - b. Public Works
  - c. Administrative
  - d. Financial Report
8. Presentation, discussion, and possible action on Board and Commission activity reports/requests:

- a. Leonard Community Development Corporation
  - i. Presentation from Rex Womack (President)
  - ii. Discussion and possible action regarding new light poles around the square.
- b. Parks & Recreation Board
  - i. Update from Mark Blackerby (President)
  - ii. Discuss and take action regarding the appointment/reappointment of three (3) board members.
- c. Planning & Zoning Commission
  - i. Presentation from Darrell Grintz (Chairman)
  - ii. Discussion and action regarding application #PZ24-005 for a replat of Property IDs 138012, 138013, and 138014 Legal Descriptions STANLEY ADDITION, BLOCK A, LOT 1, 2, and 3, also known as 101, 145, and 177 S Westlake Dr to approve a 15' utility easement.

9. Consent Agenda:

a.	Approve Resolution 240514-01. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEONARD, FANNIN COUNTY, STATE OF TEXAS AUTHORIZING THE OFFICIAL SIGNATORIES FOR MUNICIPAL DEPOSITORY ACCOUNTS AT FIRST UNITED BANK AND TRUST COMPANY "DEPOSITORY" AND DESIGNATING THE CITY ADMINISTRATOR AS ACCOUNT ADMINISTRATOR FOR BANKING AND DEPOSITORY SERVICES INCLUDING TREASURY MANAGEMENT.
b.	Approve Resolution 240514-02. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEONARD, FANNIN COUNTY, TEXAS ADOPTING THE POLICIES FOR STANDARDS OF CONDUCT, ANTI-FRAUD, DOCUMENT RETENTION POLICY, AND FINANCIAL MANAGEMENT POLICY AS IT PERTAINS TO THE MANAGEMENT OF THE AMERICAN RESCUE PLAN ACT FUNDS.
c.	Approve Resolution 240514-03. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEONARD, FANNIN COUNTY, TEXAS, APPROVING THE FINAL PAY APPLICATION #2 FOR \$28,726.80 TO CAPITAL UNDERGROUND UTILITIES RELATED TO THE SEWER LINE REPLACEMENT CONTRACT, TO BE PAID FROM THE COMMUNITY DEVELOPMENT BLOCK GRANT 2021 PROJECT CDV21-0040 FUNDS.
d.	Approve Resolution 240514-04. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEONARD, FANNIN COUNTY, TEXAS, APPROVING THE FINAL PAY APPLICATION #2 FOR \$39,507.30 TO ATKINS BROS. EQUIPMENT COMPANY, INC. RELATED PHASE II OF THE CDBG SEWER LINE REPLACEMENT CONTRACT APPROVED IN RESOLUTION 240213-5, TO BE PAID FROM THE COMMUNITY DEVELOPMENT BLOCK GRANT 2021 PROJECT CDV21-0040 FUNDS.
e.	Approve Resolution 240514-05. A RESOLUTION APPROVING THE SUPPORT CONTRACT FOR NEW POLICE DEPARTMENT RECORD MANAGEMENT SYSTEM.
f.	Adoption of Ordinance 240514-06. AN ORDINANCE AUTHORIZING THE ISSUANCE OF CITY OF LEONARD, TEXAS COMBINATION TAX AND SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2024A, IN


	THE PRINCIPAL AMOUNT OF \$2,040,000 AND AWARDED THE SALE OF SUCH CERTIFICATES OF OBLIGATION TO THE TEXAS WATER DEVELOPMENT BOARD.
g.	Adoption of Ordinance 240514-07. AN ORDINANCE AUTHORIZING THE ISSUANCE OF CITY OF LEONARD, TEXAS COMBINATION TAX AND SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2024B, IN THE PRINCIPAL AMOUNT OF \$2,285,000 AND AWARDED THE SALE OF SUCH CERTIFICATES OF OBLIGATION TO THE TEXAS WATER DEVELOPMENT BOARD.
h.	Adoption of Resolution 240514-08. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEONARD, FANNIN COUNTY, TEXAS, APPROVING THE EXECUTION AND DELIVERY OF A PRINCIPAL FORGIVENESS AGREEMENT FOR WATER SYSTEM IMPROVEMENTS, AND RESOLVING OTHER MATTERS RELATING TO THE SUBJECT.
i.	Adoption of Resolution 240514-09. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEONARD, FANNIN COUNTY, TEXAS, AUTHORIZING AND DIRECTING ESTABLISHMENT OF THREE CONSTRUCTION ACCOUNTS WITH DEPOSITORY BANK PURSUANT TO BOND ORDINANCES AND PRINCIPAL FORGIVENESS AGREEMENT WITH THE TEXAS WATER DEVELOPMENT BOARD; APPOINTING AUTHORIZED SIGNATORIES WITH RESPECT TO SUCH ACCOUNTS; AND RESOLVING OTHER MATTERS RELATING TO THE SUBJECT.
j.	Adoption of Resolution 240514-10. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEONARD, FANNIN COUNTY, TEXAS, APPROVING A CONTRACT AMENDMENT WITH KIMLEY-HORN AND ASSOCIATES FOR ADDITIONAL BIDDING FUNDS FOR THE GROUND STORAGE TANK PROJECT.

10. Discussion and possible action regarding a TEXSTAR and LOGIC Participation Request (David Shechtman, Hilltop Securities, Inc.)
11. Discussion and possible action regarding a variance request for 404 E. Locust St. Primary request: variance to minimum building lot size. Secondary request: variance to side yard setback requirements. Stated purpose: to build a single-family home on the property.
12. Discussion and possible action approving a contract with McCall, Parkhurst & Horton L.L.P. for the provision of bond counsel services in connection with public improvement district projects and authorizing the Mayor to sign such a contract in the name of and on behalf of the City of Leonard
13. Discussion and possible action approving a Professional Services Agreement between the City and Leonard Crossing Partners.
14. Discussion and possible action approving a Professional Services Agreement between the City and S2 Land Development, LLC.
15. Discussion and possible action approving a Contract with P3Works, LLC, for Leonard Crossing. The Council Public Improvement District No. 1 to finance the costs of certain public improvements for the benefit of property within the District.

16. Discussion and possible action approving a Contract with P3Works, LLC, for S2LD Public Improvement District No. 2 to finance the costs of certain public improvements for the benefit of property within the District.
  17. Discussion and possible action regarding Resolution 240514-11 selecting a contractor for the replacement of a 12-inch water line to Well 2, associated with Well 2 project.
  18. Discussion and possible action regarding Resolution 240514-12 reallocating funds from Well 2 project to complete the original CDBG scope of work.
  19. Announcements
  20. Adjournment
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This meeting is accessible to people with disabilities. Persons who may require auxiliary aid or services and who plan to attend this meeting are requested to call 903.587.3334 at least two working days before this meeting so appropriate arrangements can be made.

This is to certify that I, **Melissa Verde, City Secretary**, do hereby certify that a copy of this Agenda was posted on the bulletin board at City Hall, a place convenient and readily accessible to the general public at all times, and to the City's website, [www.cityofleonard.net](http://www.cityofleonard.net) before 6:30 P.M. on May 11, 2024, in compliance with Chapter 551, Texas Government Code.

  
Melissa Verde, City Secretary

*\*NOTE: The City Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including §551.071 (private consultation with the attorney for the City); §551.072 (purchase, exchange, lease or value of real property); §551.074 (personnel or to hear complaints against personnel); §551.076 (deployment, or specific occasions for implementation of security personnel or devices); and §551.087 (economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.*