



RESOLUTION 240813-2

A RESOLUTION OF THE CITY COUNCIL OF LEONARD, FANNIN COUNTY, TEXAS, GRANTING AUTHORIZATION TO ISSUE REQUESTS FOR PROPOSAL FOR ADMINISTRATIVE SERVICES (RFP) AND REQUESTS FOR QUALIFICATIONS FOR ENGINEERING SERVICES (RFQ) FOR GRANT PRE-APPLICATION (PHASE I), APPLICATION (PHASE II), AND IMPLEMENTATION SERVICES FOR THE TEXAS COMMUNITY DEVELOPMENT GRANT PROGRAM FOR 2025-2026 COMMUNITY DEVELOPMENT FUND (AND ALL ELIGIBLE ACTIVITIES PER THE APPLICATION GUIDANCE) AS ADMINISTERED BY THE TEXAS DEPARTMENT OF AGRICULTURE; AND ESTABLISHING THE CITY ADMINISTRATOR AS THE CITY OFFICIAL RESPONSIBLE FOR THE APPLICATION AND ADMINISTRATION OF THE GRANT, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, The City of Leonard (the "City") is a General Type A municipality located in Fannin County, Texas; and is governed by the City Council; and

WHEREAS, many streets within the City are in dire need of repair, and are deteriorating more quickly that can be repaired utilizing the maintenance and operating and the monthly sales tax provisions; and

WHEREAS, it is a commonly expressed concern from the citizens of Leonard that this is a primary need and use for the City's time and efforts, and that they incur damage and losses due to the deteriorating state of the streets; and


WHEREAS, the City Council find it is in the best interest of the City of Leonard to authorize the application to the Texas Department of Agriculture's Community Block Grant Program for the award year 2025-2026, for the purposes of inner city street repairs;

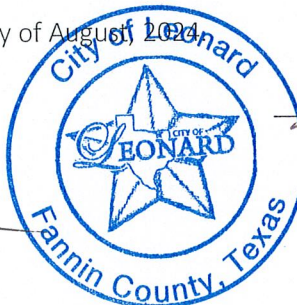
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LEONARD, TEXAS, THAT:

1. The City Council authorizes the application to the CDBG 2025-2026 program; and
2. Grants authorization to issue requests for proposal for administrative services (RFP) and requests for qualifications for engineering services (RFQ) for grant pre-application (phase I), application (phase II), and implementation services (phase III) for the CDBG program; and
3. Acknowledges that there will be a 5% match for the City of Leonard and the maximum the City can apply for is \$750,000; and
4. Authorizes the City Administrator as the official responsible for the application and administration of the program and funds, or his designated assignee, and has all the allowable duties and responsibilities allowed per the program guidance as administered by the Texas Department of Agriculture.
5. This resolution is effective on the date of its passage and approval.

PASSED AND APPROVED on this the 13th day of August, 2024

ATTEST:


Melissa Verde, City Secretary




Michael Pye, Mayor

GrantWorks®

2025–2026 Community Development Fund

Providing the right team to support your project from application phase through program closeout - *Partner with us today!*

The Texas Department of Agriculture's (TDA) bi-ennial Community Development Fund addresses critical infrastructure needs and improvements in eligible communities and counties across Texas.

Applications for the 25/26 Community Development Fund Cycle will follow TDA's New 2-Phase Submission Process:

- **Phase 1:** Eligible applicants submit Phase 1 pre-application to TDA
- **Review:** TDA ranks Phase 1 pre-applications
- **Phase 2:** TDA invites selected applicants to submit a project application for Phase 2

Each region is responsible for adopting their top priority activities, which typically include:

- **Water**
- **Wastewater**
- **Drainage**
- **Road improvements**



Eligible Applicants

- Cities and Counties are eligible to apply for funds
- Non-profit utility service providers sponsored by either a County or City
- Municipality must collect either a Sales Tax or Property Tax



Local Match for Maximum Points

- 2% - All Counties regardless of population
- 2% - City Population less than 1,500
- 5% - City Population less than 5,000
- 10% - City Population less than 10,000
- 15% - City Population over 10,000

Our expert Grant Writing Team has crafted thousands of winning CDBG applications, offering you over 45 years of proven success. Partner with GrantWorks to ensure a thriving future for your community!



Why Choose GrantWorks

GrantWorks provides a team of experts to support your project throughout the grant life-cycle, from the application phase to program closeout, we are your One-Stop-Shop. We are committed to the success of Texas communities and offer you the following experience and expertise.



40+
TxCDBG
Project Managers



\$10B+
Grant Projects
Secured & Managed



625+
Government
Agencies Served



45+ Years
Grant Program
Management

Join Us on the Path to Grant Success



Client Services Managers

GrantWorks regionally assigned representatives help identify funding opportunities and maintain relationships throughout program phases.



Client Resources Team

Specially dedicated representatives who provide guidance through initial program steps.



Application Services

Our experienced application specialists will assist in preparing your grant application and coordinate with engineers and your locality during the project development.

Support Subject Matter Experts



Project Management Team

Our regionally-based, TxCDBG certified project managers will guide you through implementation of the grant from award to design, construction, close out, and monitoring.



TDA-GO!

We help you navigate grant submissions and management through the administrative program application and mandatory online portal, TDA Go.



Beneficiary Team

We are highly experienced in documenting beneficiary eligibility as required by program activity.



GIS Planners

Our Mapping Specialists support your community with documentation and mapping of infrastructure, housing, land use, and other needs.



NOTICE TO ALL GRANTEES FOR STREET IMPROVEMENT PROJECTS

All applicable TxCDBG policies and procedures must be adhered to, with special attention to the following eligibility factors for Street Improvement Projects:

Eligible Activities:

- New Street Construction
- Street Reconstruction
- Acquisition of additional rights-of-way for construction at new locations or for adding width capacity
- Bridge/Culvert replacement (where deteriorated or obsolete)
- Curb and gutter when done in conjunction with other eligible street activities [Note: *Curb and gutter, when eligible, is considered a street improvement activity and not a drainage improvement activity*]

Ineligible Activities:

- Sealcoating, Overlays, Level-ups
- Extensions of installations of curb, gutter and/or sidewalks (except in conjunction with an eligible paving activity listed above)
- Widening roadway shoulders and side road approaches (except in conjunction with eligible drainage activities)

Grantees may be asked to submit bid specifications to the Contract Specialist in order to ensure the project adheres to the contract performance statement and to avoid ineligible activities.

Grantees found to be funding ineligible street improvement activities with TxCDBG grant funds will be required to repay contract funds to the State.

HUD Activity Definitions:

03K	Street Improvements Installation or repair of streets, street drains, storm drains, curbs and gutters, tunnels, bridges, and traffic lights/signs. Also use 03K: <ul style="list-style-type: none">• for improvements that include landscaping, street lighting, and/or street signs (commonly referred to as "streetscaping").• if sidewalk improvements (see code 03L) are part of more extensive street improvements.
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03I	Flood Drainage Improvements Acquisition, construction, or rehabilitation of flood drainage facilities, such as retention ponds or catch basins. Do not use 03I for construction/rehabilitation of storm sewers, street drains, or storm drains. <i>Use 03J for storm sewers and 03K for street and storm drains.</i>
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