



THE STATE OF TEXAS §
COUNTY OF FANNIN §

February 14, 2023

BE IT REMEMBERED THAT the City Council of the City of Leonard, Fannin County, Texas held a Regular Meeting in the Council Chambers of City Hall on February 14, 2023, at 6:30 P.M.

Members Present: Mayor Michael Pye, Mayor Pro Tem Noel Nixon, Councilmembers Billy Wayne Martin, Al Stephens, Debra Wilcox, and Garry Doyle

Staff present: City Administrator George Evanko, City Secretary Melissa Verde, Utility Billing Clerk Kim Davis, Police Officer Billy Saunders, and Public Works Director Woody Patrick

Registered Guests: Misti Tackett, Merrill Simpson, Christina Villegas, Dane Clarke, Theresa Heaton, Teresa Nixon, Margy Hall, Doug & Debbie Morfeld, Betsy Blevins

MINUTES

1. Call Public Hearing to Order, Verification of Quorum

Mayor Michael Pye called the meeting to order at 6:30 P.M. A quorum was present in person.

2. Invocation, Pledges of Allegiance to the United States and Texas Flags

3. Approval of January 10 Minutes

Mayor Pro Tem Nixon moved to approve. Second by Debra Wilcox. Mayor Michael Pye called for a vote – all in favor, the minutes were approved.

4. Department Reports

- a. Police Department- City Administrator presented the annual racial profiling report.
- b. Public Works- Director Woody Patrick expressed appreciation to the public works team; addressed street repairs slowing down and gave brief report on month's activity and goals. Public Service Announcement: leaves left in the ditches choking the drainage ditching system.
- c. Administrative- George Evanko gave administrative report including status of various grants, noting that the Texas Water Development Board loan application is progressing, and Community Development Block Grant sewer replacement project is in bidding phase; addressed staff needs and challenges. Mentioned that the City opened a Money Market account to hold the TWDB \$1.7M loan funds. George mentioned that the new water rates were instituted and that the following month would begin bill-averaging for the sewer services. Also, detailed a recent dog bite incident.
- d. Financial Report- City Secretary Melissa Verde presented the financial position and report through the end of January 2023.

5. Open Forum:

This portion of the agenda is the public's opportunity to address the Council about any item listed on the agenda, except public hearings. Comments related to public hearings will be heard when the specific hearing begins. Public comments are limited to three (3) minutes per speaker, unless otherwise required by law. Per the Texas Open Meetings Act, the Council is not permitted to act on or discuss any item not listed on the agenda. Texas Government Code Sec. 551.007 (Texas Open Meetings Act 2020).

Doctor Theresa Heaton from Leonard Smiles Dentistry addressed the council regarding a drainage issue between O'Reilly's new building and hers, causing pooling on her property.

6. **Agenda Request: Misty Tackett.** Resident Misti Tackett addressed the council expressing concern regarding a dog in town that's bitten two children, asked for more help from the city and clarification on the process when dog bites are reported, what ensues. Administrative processes are already in motion; and no formal action was taken.
7. **Agenda Request: Easter Egg Hunt Event Permit (Leonard Chamber of Commerce).** On behalf of the Chamber, Debra Wilcox requested the event permit fee be waived for the Easter Egg Hunt event, and that the grounds be mowed and treated for ants. Councilmember Martin moved to approve the permit and waiver. With a second from Councilmember Doyle, the motion was approved unanimously.
8. **Conduct a public hearing on voluntary annexation of Fannin CAD Property ID 80375: annexing the territory of approximately 3.485 acres located at 16660 S Hwy 78 into the City of Leonard, Fannin County, Texas.** The Mayor opened public hearing at 7:17PM. No one spoke for or against. Questions arose regarding the zone, lot sizes, and future land use. Public hearing closed at 7:22PM.
9. **Presentation, discussion, and possible action on Ordinance 021423-1 regarding Fannin CAD Property ID 80375: annexing the territory of approximately 3.485 acres located at 16660 S Hwy 78 into the City of Leonard, Fannin County, Texas.** Councilmember Stephens moved to approve the annexation. After a second from Councilmember Wilcox, the motion passed unanimously.
10. **Conduct a public hearing regarding Fannin CAD Property ID 80375: *amending zoning ordinance and map to establish the initial zone as SF-1 "Single-Family Residential-1," and that the property will be used in accordance with the requirements of the zoning ordinance.*** Mayor Pye opened public hearing at 7:25PM. With no one was in attendance to speak for or against the project, the public hearing closed at 7:27.
11. **Presentation, discussion, and possible action on Ordinance 021423-2 regarding Fannin CAD Property ID 80375: *amending zoning ordinance and map to establish the initial zone as SF-1 "Single-Family Residential-1," and that the property will be used in accordance with the requirements of the zoning ordinance.*** Councilmember Stephens moved to grant the SF-1 zoning to the newly annexed property. With a second from Mayor Pro Tem Nixon, the motion passed unanimously.
12. **Presentation, discussion, and possible action on Resolution 021423-3, a Resolution directing Publication of Notice of Intention to issue Combination tax and Revenue Certificates of Obligation to provide funds for Sewer System Improvements; and resolving other matters relating to the subject."** D'Ann Carson, Financial Analyst with Government Capital, presented the Resolution. Councilmember Wilcox moved to approve the resolution; and with a second from Mayor Pro Tem Nixon, the motion passed unanimously.
13. **Presentation, discussion, and possible action on Ordinance 021423-4 repealing all ordinances adopting or amending City of Leonard Personnel policies and procedures.** Mayor Pro Tem

Nixon moved to approve the ordinance. After a second from Councilmember Wilcox, the motion passed unanimously.

14. **Presentation, discussion, and possible action on Resolution 021423-5 authorizing and adopting city personnel policies.** Councilmember Wilcox moved to approve the resolution. After a second from Councilmember Martin, the motion passed unanimously.
15. **Discuss and consider a Resolution 021423-6 regarding Texas SmartBuy Membership to provide the City more qualified options when getting new equipment.** Councilmember Wilcox moved to approve the resolution. After a second from Councilmember Doyle, the motion passed unanimously.
16. **Discuss and consider a Resolution 021423-7 regarding applying for assistance from Office of the Governor for Rifle Resistant Body Armor.** Councilmember Martin moved to approve the resolution. With a second from Councilmember Stephens, the motion passed unanimously.
17. **Discussion, and possible action on selecting service provider for well #2 repairs.** Councilmember Stephens moved to approve the emergency well repairs and to award the bid to CCS, contingent on counsel's approval that it clears all required procurement process. After a second from Councilmember Martin, the motion passed unanimously.
18. **Presentation, discussion, and possible action on purchasing a new jetter and vac-trailer.** George presented the estimates for the new equipment. Dane Clarke, Sales representative addressed council's questions about the equipment. Councilmember Stephens moved to approve both the USJ23 Jetter and Hydro-Vac, with the first payment deferred until December, in the next fiscal year. After a second by Councilmember Wilcox, the motion passed unanimously.
19. **Announcements.** George issued a reminder that applications for a place on the ballot are due on Friday. By the time of the meeting, there were no applications filed.
20. **Adjournment.** Councilmember Martin moved to adjourn at 8:10 PM. With a second from Councilmember Wilcox, the meeting adjourned.

CITY OF LEONARD, TEXAS

APPROVED:



Mayor Michael Pye

ATTEST:



Melissa Verde, City Secretary