



ORDINANCE 1112022-20
Amending Ordinance 03102020

**AN ORDINANCE OF THE CITY OF LEONARD, AMENDING THE
PERSONNEL POLICIES AND PROCEDURES MANUAL**

WHEREAS, City Ordinance 03102020 was the last amendment to the Personnel Policies and Procedures Manual for the City of Leonard; and

WHEREAS, Since that date the manual can be improved upon with further amendments as submitted to City Council.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LEONARD, TEXAS AS FOLLOWS:

SECTION 1.

Add Scheduled Maintenance/Routine Checks/Services to better classify and explain time worked.

SECTION 2.

Amend City recognized holidays to include 12 of the holidays recognized by the State and Federal Government, selected per City Administrator's discretion.

SECTION 3.

Add COVID Protocol, previously approved by Council, to manual and amend to include language to follow current CDC guidance.


PASSED AND APPROVED this, the 11th day of January 2022 by the City Council of the City of Leonard, Fannin County, Texas;

	AYE	NAY	ABSTAIN	MOTION	SECOND
MAYOR MICHAEL PYE					
NOEL NIXON	X				X
GARRY DOYLE	X				
DEBRA WILCOX	absent				
BILLY WAYNE MARTIN	X				
AL STEPHENS	X			X	

ATTEST:



Melissa Verde, City Secretary



Michael Pye, Mayor