



THE STATE OF TEXAS §  
COUNTY OF FANNIN §

February 12, 2019

**BE IT REMEMBERED THAT A Regular Meeting of the City Council of the City of Leonard, Fannin County, Texas was begun and held in the Council Chambers of City Hall on February 12th, 2019 at 5:30 pm.**

**Members Present:** Mayor Pro-Tem David Norman, Councilmembers Jay Barker (Place 2), Darrell Grintz (Place 4) and David McBroom (Place 5)

**Staff Present:** City Administrator William Linn, Police Chief Brian Meserole, Public Works Director Terry McCalpin, Assistant Public Works Director Brandon Chappell and Municipal Court Clerk Jodi Gonzales

**Guests Present:** There were 21 guests present: Janie Ware, Margy Hall, Billy Grimes, Carol Peak, Donald Peak, Peyton Webster, Tiffany Pitts, Jeannie Johnson, Teresa Nixon, Noel Nixon, Donna Rushing, Bettye Barker, James Watson, Rosemary Clemons, Betsy Blevins, Allison Blevins, Tyler McCarley, Karen Murphy, Roger Alexander and Leonard Phillips.

**Public Hearing:**

**Public hearing for Application of a \$275,000 Community Development Block Grant** - Council heard concerns regarding the application to receive a \$275,000 Community Development Block Grant to be utilized in offsetting the expenses to be incurred during the street repairs and incidental infrastructure repairs rezoning to portions of N. Park, W. Short, N. Main, and N. Parmele Streets located around the Suddereth Addition 2, North end Addition 2, and Watson Addition located adjacent to and due south of HWY 69.

**MINUTES OF THE REGULAR SESSION**

**Calling Meeting to Order / Presentations / Proclamation / Citizen Comments:**

- 1. Call to Order, Proof of Posting of Notice of Meeting and Verification of Quorum** Mayor Pro-Tem David Norman called the meeting to order at 5:30 pm with a quorum of four councilmembers. Mayor Pro-Tem Norman noted the proof of posting of meeting by City Secretary Leath Robinson and noted the quorum of four councilmembers.
- 2. Invocation**

3. **Pledges of Allegiance to the United State and Texas Flags** Mayor Pro-Tem Norman led in the Pledge of Allegiance to the United States and Texas Flags.

**Citizen Comments / Reports from Staff and Others:**

4. **Citizens Forum**
5. **Reports from City Administrator, Department Heads, and Staff**
  - Police Sergeant Christopher Kitts
  - Public Works Director Terry McCalpin
  - City Administrator William Linn
6. **Approval of January 2019 Minutes**

**Financials**

Councilman Barker motioned for the approval of the January 2019 Financials, Councilman McBroom seconded the motion. Mayor Pro-Tem Norman called for a vote— all were in favor and the motion carried.

**Public Hearing / Ordinance / Resolution / Other Action Items:**

7. **Discussion and possible action regarding the methodology pertaining to the accrual of vacation, sick and personal time. (Postponed from the January 8<sup>th</sup> Council Meeting)**

Councilman Barker motioned to postpone the paid time off and personnel manual discussion, Councilman McBroom seconded the motion. Mayor Pro-Tem Norman called for a vote— all were in favor and the motion carried.
8. **Discussion and possible action on the development of a call log for City Hall.**

Councilman McBroom motioned to approve the call log for City Hall, Councilman Grintz seconded the motion. Mayor Pro-Tem Norman called for a vote— all were in favor and the motion carried.
9. **Discussion and possible action on adoption of rules, policies and procedures concerning the City of Leonard's online banking records, Automatic Clearing House (ACH) transfers and electronic payroll deposits.**

Discussion ensued. No action taken.
10. **Presentation by the Leonard Volunteer Fire Department regarding additional equipment to be added to 2019 Fire Truck resulting in a \$10,000 increase to the cost of the truck.**

Mr. Buchanan gave Council a presentation regarding additional equipment to be added to the 2019 Fire Truck resulting in a \$10,000 increase to the cost of the truck.
11. **Discussion and possible action on Ordinance No. 02112019 Amending the City of Leonard FY 2018/2019 Budget line item 01-30-5000 Purchase Equipment—Fire Department by increasing the funding from \$9000 to \$19,000 to provide for expenses related to the additional equipment on the 2019 Fire Truck.**

- 12. Discussion and possible action on Resolution No. 02082019 approving submitting an application to receive a \$275,000 Community Development Block Grant for street repairs and incidental infrastructure repairs to portions of N. Park, W. Short, N. Main, and N. Parmele Streets located around the Suddereth Addition 2, North end Addition 2, and Watson Addition located adjacent to and due south of HWY 69.**

Councilman Barker motioned to approve Resolution No. 02082019. Councilman McBroom seconded the motion. Mayor Pro-Tem Norman called for a vote— all were in favor and the motion carried.

- 13. Discussion and possible action on Resolution No. 02092019 approving the sale, advertising, and receipt of sealed bids concerning properties owned by the City of Leonard located at: 304 E. College St., 213 E. Hunt St., and 209 E. Thomas St.**

Councilman McBroom made a motion to approve Resolution No. 02092019. Councilman Grintz seconded the motion. Mayor Pro-Tem Norman called for a vote— all were in favor and the motion carried.

- 14. Discussion and possible action on Resolution No. 02122019 approving an interlocal agreement for the purpose of holding a joint election with the Leonard Independent School District on Saturday, May 4, 2019.**

Councilman Grintz made a motion to approve Resolution No. 02122019. Councilman McBroom seconded the motion. Mayor Pro-Tem Norman called for a vote— all were in favor and the motion carried.

- 15. Adjourn into Executive Session under:**

- i. Texas Government Code Section 551.074 Personnel matters deliberate the appointment, employment, evaluation, reassignment of duties, discipline, or dismissal of a public officer or employee:**

**a) City Secretary**

Mayor Pro-Tem Norman skipped this agenda item due to the City Secretary being out with the flu.

**Announcements and Adjournment:**

**14. Announcements**

No announcements

**15. Adjournment**

Councilman Barker motioned to adjourn. Mayor Pro-Tem Norman adjourned the meeting at 6:44 P.M.

**THE CITY OF LEONARD, TEXAS**

**By:** \_\_\_\_\_  
**Steven Bolin, Mayor**

**ATTEST:**

**By:** \_\_\_\_\_  
**Leath Robinson, City Secretary**