



THE STATE OF TEXAS §
COUNTY OF FANNIN §

July 10, 2018

BE IT REMEMBERED THAT A Regular Meeting of the City Council of the City of Leonard, Fannin County, Texas was begun and held in the Council Chambers of City Hall on June 12, 2018 at 5:30 pm.

Members Present: Mayor Steven Bolin, Mayor Pro-Tem Leonard Phillips, Councilmembers David Norman (Place 1), Jane Blackerby (Place 2), Bob Pannkuk (Place 3) and (Place 5)--Vacant

Staff Present: Police Chief Brian Meserole, Public Works Director Terry McCalpin, Municipal Court Clerk Tina Trotter and Brandon Chappell of Public Works.

Guests Present: There were 20 guests present. Margy Hall, Janie Ware, Glen Morris, Betsy Blevins, Karen Murphy, Cody Murphy, Bettye Barker, Jay Barker, Darrell Grintz, Peyton Webster, Jackie Isham, Joe Branden, Jennie Burns, Jim McIntire, David McBroom, Delano Smith

MINUTES OF THE REGULAR SESSION

Calling Meeting to Order / Presentations / Proclamation:

1. **Call to Order** - Mayor Bolin called the meeting to order at 5:30 pm with a quorum of four councilmembers.

Proof of Posting of Notice of Meeting – City Administrator - Mayor Bolin noted the proof of posting of meeting.

Verification of Quorum - Mayor Bolin noted the quorum of four councilmembers.

2. **Invocation** - The invocation was led by Councilman Bob Pannkuk.
3. **Pledges of Allegiance to the United State and Texas Flags** - Mayor Bolin led in the Pledge of Allegiance to the United States and Texas Flags.
4. **Proclamations** – Mayor Bolin made proclamations honoring the Leonard Lady Tigers Track and Field Team, The Lady Tiger 4x100 Relay Team, Natalie Simmons and Kelcie Simmons.

5. **Ceremonial Swearing in of new Councilmembers** (Councilmembers Jay Barker and Darrell Grintz were officially sworn in on June 1, 2018.) Mayor Bolin ceremoniously swore in the new Councilmembers Darrell Grintz and Jay Barker.
6. **Mayor's acknowledgement and thanks of service for outgoing Councilmembers** – Mayor Bolin acknowledged and thanked outgoing Councilmembers Jane Blackerby and Leonard Phillips for their service to Leonard, Texas.
7. **Newly appointed Councilmembers take seats** – Newly appointed Councilmembers Jay Barker and Darrell Grintz took their seats on City Council.

Citizen Comments / Reports from Staff and Others:

8. Citizens Forum

- No citizens spoke.

9. Reports from City Administrator, Department Heads, and Staff

- Chief Brian Meserole reported that all police cars are up and going. The police department is fully staffed and is running twenty-four hours a day, seven days a week for more coverage. This will last until school starts, which at that point the police department will be short one officer.
- Public Works Director Terry McCalpin reported that Public Works has increased it's work order load past month and this month already. He further reported that Public Works is starting to work on the design of the Leonard Picnic. He said that quite a bit of potholing has been accomplished and that there was a big project for TxDOT where a water line had to be moved on Fannin St. The City Wide clean up went well. There was approximately one hundred and ten dumps before they ran out of space. He also reported that the City dump truck is no longer operational and two separate power surges from Texas New Mexico Power caused two booster pumps to catch fire at the pump house, which had to be repaired and replaced. Also Public Works is obtaining quotes from companies to repair the City water tower.
- City Administrator William Linn reported that there has been a lot of training in City Hall. Municipal Court Clerk Ms. Trotter has completed nearly all requirements to become a level one Court Clerk. He further reported that City Hall has partnered with the Aptean back office system people to have a face to face training day with Ms. Trotter and Mr. Robinson. Mr. Linn also stated that the School Zone project is now complete on Highway 69 and he will now be submitting a new request to TxDOT to have the speed limit lowered in that area, as per City Council's direction. Mr. Linn said that the second Town Hall meeting was held the previous Thursday night, the subject of which focused on the budgeting process. He further reported that the budget process would be underway in July and would hopefully be completed by the end of August.

Consent Items:

10. Approval of May 2018 Minutes

In going through the packet, City Administrator Mr. Linn noticed that the minutes from the May 15, 2018 special meeting where by the votes were canvassed was missing. Councilman David Norman made a motion to table the Regular May 2018 minutes until the May 15, 2018 special minutes could be included. Seconded by Councilman Bob Pannkuk. Mayor Bolin called for a vote--all were in favor and the motion carried.

11. Financials

City Administrator Mr. Linn reported that we are eight months into our finances here in the City. The number in the financials that is important to note is the remaining budget percent, which is currently at 33.33. Biggest issues with financials is that some items had been double coded, however all items will be reallocated by the end of this week and the financials be allocated to where they should have been. Mr. Linn also addressed certain items such as questions regarding the City phone bills and costs associated with training. Councilman Darrell Grintz motioned to approve the financials, seconded by Councilman Pannkuk. Mayor Bolin called for a vote--all were in favor and the motion carried.

Public Hearing / Ordinance / Resolution / Other Action Items:

18. **Per Mayor Bolin's request, item number 18 was moved to the top of the list to be settled first: Discussion and possible action regarding grievance filed by City Administrator against Councilmember Darrell Grintz – Conduct unbecoming of an elected official.**
City Administrator Mr. Linn formally withdrew his grievance.

12. **Discussion and possible action on filling Council Place 5 by Appointment. Nominees to be considered for appointment include: Mr. Billy Grimes, Mr. David McBroom, Ms. Jennie Burns and Mr. Kenneth Fuller.**
Councilman Pannkuk motioned to place Mr. Kenneth Fuller on place 5, seconded by Councilman Barker. Mayor Bolin called for a vote – 2 for, 2 against. Mayor cast his vote as opposed for a tie-breaker. Councilman Norman motioned to place Mr. David McBroom on place 5, seconded by Councilman Grintz. Mayor Bolin called for a vote--3 for, 1 against, the motion carried.

13. **Swearing in of newly appointed Councilmember by Mayor Bolin**
Mayor Bolin swore in the newly appointed Councilmember David McBroom for City Council place 5.

14. **Newly appointed Councilmember takes their seat**
Councilman David McBroom took his seat on City Council.

15. **Discussion and possible action on electing a Mayor Pro-Tem**
Councilman Grintz made a motion to elect Councilman David Norman as Mayor Pro-Tem, seconded by Councilman Pannkuk. Mayor Bolin called for a vote--all were in favor and the motion carried.

16. **Discussion and possible action on adopting, not adopting, amending, or not amending the homesteaded property local option exemption**
Councilman Pannkuk made a motion to leave the agreement as is, seconded by Councilman Grintz. Mayor Bolin called for a vote--all were in favor and the motion carried.

17. **Discussion and possible action on correcting the deed conveyed to Mr. Jackie Isham on May 12, 2016 for property he purchased from the City of Leonard.**
 - i. **One correction to be made is the switching of the names appearing in the “Grantor” and “Grantee” spaces.**
Councilman Pannkuk made the motion to approve the deed correction for Mr. Jackie Isham, seconded by David Norman. Mayor Bolin called for a vote--all were in favor and the motion carried.

Announcements and Adjournment:

11. Announcements

City Administrator announced that the Leonard Planning and Zoning Committee is lacking in membership and is currently accepting volunteers for new members.

14. Adjournment

Mayor Bolin adjourned the meeting at 6:44 p.m.

THE CITY OF LEONARD, TEXAS

By: _____
Steven Bolin, Mayor

ATTEST:

By: _____
Leath Robinson, City Secretary