



THE STATE OF TEXAS §
COUNTY OF FANNIN §

April 10, 2018

BE IT REMEMBERED THAT A Regular Meeting of the City Council of the City of Leonard, Fannin County, Texas was begun and held in the Council Chambers of City Hall on April 10, 2018 at 5:30 pm.

Members Present: Mayor Steven Bolin, Mayor Pro-Tem Leonard Phillips, Councilmembers David Norman (Place 1), Jane Blackerby (Place 2), Bob Pannkuk (Place 3) and (Place 5)--Vacant

Staff Present: City Administrator William Linn, Police Chief Brian Meserole, Public Works Director Terry McCalpin, City Secretary Leath Robinson and Municipal Court Clerk Tina Trotter

Guests Present: There were 13 guests present. Willie Johnson, Liz Johnson, Janie Ware, Charles Ware, Jackie M. Isham, Jay Barker, Donde Womack, Bettye Barker, Allison Blevins, Betsy Blevins, Karen Murphy, Tyler McCarley, Cody Murphy

MINUTES OF THE REGULAR SESSION

Calling Meeting to Order / Presentations / Proclamation:

- 1. Call to Order** - Mayor Bolin called the meeting to order at 5:30 pm with a quorum of four councilmembers.
Proof of Posting of Notice of Meeting – City Administrator - Mayor Bolin noted the proof of posting of meeting by City Secretary Leath Robinson
Verification of Quorum - Mayor Bolin noted the quorum of four councilmembers.
- 2. Invocation** - The invocation was led by Councilman David Norman.
- 3. Pledges of Allegiance to the United State and Texas Flags** - Mayor Bolin led in the Pledge of Allegiance to the United States and Texas Flags.

Citizen Comments / Reports from Staff and Others:

4. Citizens Forum

- Citizen Jackie M. Isham spoke to Council about the City of Leonard potentially giving Joe and Jim Brandon certificates or plaques for cleaning up part of town and for closing and opening the cemetery.
- Citizen Donde Womack spoke to Council about the animal shelter and gave some insight about animal rescue volunteers in the City of Leonard.

5. Reports from City Administrator, Department Heads, and Staff

- Chief Brian Meserole reported one of the department's squad cars was wrecked sitting out in the parking lot. Preliminary damage estimate was \$12,500. The department was also notified that the new squad car would be ready to be picked up in about two weeks.
- Public Works Director Terry McCalpin reported that many previous work orders have been caught up. Repairs are underway at the sewer plant and replacement parts are on their way. Mowing season has begun and the Public Works Department is putting two crew members full time on mowing.
- City Administrator William Linn reported that information pertaining to the road equipment had been received. Further inspection and information must be obtained before the purchase, as the information raised some concerns with the equipment possibly being past its expected life cycle. He further reported that a new City of Leonard Facebook page had been created and will be for city postings and notifications only. Mr. Linn also reported that the city kennel would remain open as-is for the time being. He further reported that Municipal Court Clerk Tina Trotter is moving along on her level one court training and had attended court training classes in Lubbock. Also, as requested by the City Council, Mr. Linn sent a letter to TxDot in regards to putting in a school zone on Highway 69, as well as making contact with an individual from TxDot about completing safety culverts by the Assembly of God Church.

6. Approval of March 2018 Minutes

Councilwoman Jane Blackerby made a motion for the Leonard City Council to approve the minutes of the March 01 special meeting with requested details added to motions made by Councilwoman Blackerby; seconded by Councilman David Norman. Mayor Bolin called for a vote--all were in favor and the motion carried.

Councilman Bob Pannkuk made a motion for the Leonard City Council to approve the Minutes of the March 20 regular meeting as submitted; seconded by Councilman Leonard Phillips. Mayor Bolin called for a vote--All were in favor and the motion carried.

7. Financial Reports

City Administrator William Linn reported that the financials would be uploaded to the City website going forward beginning in May. Cash balances are strong once again this month just under \$1.1 million in total liquidity. Street maintenance account has about \$23,000. 89% of the budget has been accumulated in six months. Revenue and expenses are outperforming the budget for both the General Fund and the Water and Sewer Fund. Jane Blackerby moved the financial statement presented for March 2018 not be approved. David Norman seconded the motion. The motion carried.

Public Hearing / Ordinance / Resolution / Other Action Items:

11. Discussion and possible action on rescheduling the City-wide Cleanup from April 27th and 28th to May 11th and 12th due to a conflict with the Policeman's Bash on April 28th.

City Administrator William Linn reported that the original date for the City-wide Cleanup conflicted with the Policeman's Bash and should be rescheduled for the weekend after election, May 11th and 12th. Councilman Bob Pannkuk motioned to reschedule the City-Wide Cleanup to May 11th and 12th; seconded by Councilwoman Blackerby. Discussion then ensued as a resident pointed out that was Mother's Day weekend. Councilman Bob Pannkuk moved to change the motion of the City-wide Cleanup to May 18th and 19th; seconded by Councilwoman Jane Blackerby, Mayor Bolin called for a vote—all were in favor and the motion carried.

12. Discussion and possible action on Resolution No. 04-10-2018 authorizing and designating the official signatures of the City of Leonard on the First United Bank Checking Account No. 300104950 to include Mayor Steven Bolin, Mayor Pro-Tem Leonard Phillips, and City Secretary Leath Robinson.

City Administrator William Linn reported that now that the City Secretary has been hired, City Secretary Leath Robinson will be added as the third emergency signer. Councilman Leonard Phillips made a motion authorizing and designating the official signatures of the City of Leonard on the First United Bank Checking Account No. 300104950 to include Mayor Steven Bolin, Mayor Pro-Tem Leonard Phillips, and City Secretary Leath Robinson; seconded by Councilman Bob Pannkuk, Mayor Bolin called for a vote—all were in favor and the motion carried.

Announcements and Adjournment:

13. Announcements

Councilwoman Jane Blackerby announced the Leonard Picnic on Saturday July 21st, with festivities starting Wednesday July 18th.

14. Adjournment

Mayor Bolin adjourned the meeting at 6:16 p.m.

THE CITY OF LEONARD, TEXAS

By: _____
Steven Bolin, Mayor

ATTEST:

By: _____
Leath Robinson, City Secretary