

Permit Information



The City of Leonard Building Department uses the current International Building Code for all residential and commercial submittals and permitting.

Permit Requirements

Please remember that permits are required any time you or your contractor constructs, repairs, alters, erects, enlarges, converts, installs or replaces an existing building or its utility system(s). Work that begins without a permit is subject to a fine.

Some examples of projects that require a permit are:

- Swimming Pools & Irrigation Systems
- Interior Remodels & Additions
- Outdoor Kitchens/Fireplaces
- Irrigation
- Storage Sheds over 100 sq ft.
- Signs
- Roofing (removal/replacement of **any** decking)
- Window Replacements
- Foundation Repair
- Plumbing
- Electrical

Per City Ordinance 150.041 no person shall engage in work or the conduct of the business of plumbing within the municipality, except as herein specifically exempted, unless such person is the holder of a valid license as issued by the state Board of Plumbing Examiners. Nothing contained herein shall prohibit the employment of a journeyman plumber or apprentice to engage in plumbing work under the general supervision of a master plumber nor plumbing work done by a property owner in a building or on a premises owned or occupied by him or her as his or her home.



Permit forms and fees can be found on our website under City Services.
If you have any questions, please contact City Hall at 903-587-3334.