



Building Permit Application

Permit # _____

Residential Commercial

Application Received by: _____

Applicant & Property Information	Date: _____ Applicant Name: _____
	Email: _____ Contact # _____
	Project Address: _____ No. of Stories: _____ No. of Units: _____
	Total Square Feet: _____ Height: _____ Length: _____ Width: _____

Contractor Information	Plumbing : _____
	Electrical : _____
	Mechanical : _____

Responsible Parties	Project Manager: _____ Address: _____
	Email: _____ Phone #: _____
	General Contractor: _____ Address: _____
	Email: _____ Phone #: _____

Type of Structure	Residential [Occupied Space .42/SF - Unoccupied Space .12/SF]	Commercial [Valuation of Total Project]
	<input type="checkbox"/> Single Residence <input type="checkbox"/> Remodel	<input type="checkbox"/> Retail <input type="checkbox"/> Office
	<input type="checkbox"/> Multi-Family <input type="checkbox"/> Garage/Carport	<input type="checkbox"/> Warehouse <input type="checkbox"/> School
	<input type="checkbox"/> Accessory Building <input type="checkbox"/> Other _____	<input type="checkbox"/> Apartments <input type="checkbox"/> Other _____

Project Information	Scope of Project	Permit Fee \$ _____
	<input type="checkbox"/> New Construction <input type="checkbox"/> Foundation	Est. Start Date
	<input type="checkbox"/> Addition <input type="checkbox"/> Demolition	Est. Completion Date
	<input type="checkbox"/> Remodel <input type="checkbox"/> Other _____	_____

Drawings/Plat/Survey Required for Any Add-on's, Remodels, Fences

Details Required	
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Applicant Signature **Required** _____ Date **Required** _____

NOTICE: Permit expires if the work authorized has not begun within 180 days from the date of the permit or if the work is suspended or abandoned for a period of 180 days. After 180 days a new permit must be obtained. The fee shall be one-half the amount of a new permit fee.

PERMITS ARE VALID FOR ONE YEAR FROM THE DATE OF ISSUANCE